

PREBLE SHAWNEE LOCAL SCHOOL DISTRICT

124 Bloomfield Street
Camden, Ohio 45311
(937) 452-1283 Fax: (937) 452-3926

-INTERDISTRICT OPEN ENROLLMENT APPLICATION-

Date: _____

Name of Student: _____ **Date of Birth** _____

Student Birth Place City _____

Social Security Number _____ Mother's Maiden Name _____

Parent/Guardian Name _____

Address: _____ Telephone (__) _____
(Must provide a street address)

District of Legal Residence _____

Has this student been expelled or suspended from school **Yes** **No**

TRANSFER TO BE EFFECTIVE ON _____ **FOR THE** _____ **SCHOOL YEAR**

List any special education(al) needs

Grade Level Requested _____

REASON(S) FOR TRANSFER: _____

Parent/Guardian Signature: _____

APPLICATIONS MUST BE RECEIVED IN THE SUPERINTENDENT'S OFFICE, 124 BLOOMFIELD STREET, CAMDEN, OH 45311 BETWEEN April 15th and May 31th.

----- FOR OFFICE USE ONLY -----

Received by: _____ Time: _____

Approved/Rejected by: _____ Date: _____

If Rejected -Reason(s): _____

If Approved - Effective Date: _____

Student must also be registered in resident school.

Preble Shawnee Local School District Inter-District Open Enrollment Guidelines

What is Open Enrollment

Open enrollment is a program governed by state law which permits students from any district in the state of Ohio to request tuition free enrollment in the Preble Shawnee Local School District.

How to Apply

Applications will be available April 15th in the district office and at each school building. Interested parents should complete one application per child and return it to: Preble Shawnee Local Schools, Office of Superintendent, 124 Bloomfield Street, Camden, Ohio 45311.

Application and Notification Deadlines

April 15 th through May 31 st	Application period for interested open enrollment students.
July 11 th	Deadline for notice to parents if their open enrollment request has been approved.
August 1 st	If your child(ren) have been approved to attend Preble Shawnee, this is the deadline for parents to notify Preble Shawnee officials if their student(s) will be attending as an open enrollment student(s).

Selection Process

Applications will be screened for compliance with this policy and eligible applications will be selected by a lottery process when applications exceed the available openings as set forth by this policy in regard to class size subject to the following priorities:

- A. First Priority: Students living outside the Preble Shawnee Local School District who are attending Preble Shawnee Schools as a tuition student or as part of the inter-district open enrollment program.
- B. Second Priority: Students living outside the Preble Shawnee Local School District who are new applicants for inter-district transfer.

Open enrollment transfer students will be assigned to elementary classes on a priority basis. First priority will be in classes of fewer than 24 students.

Class size limits in grades 9 through 12 will be determined by section. Students may be accepted at Preble Shawnee High School without guarantee of specific courses. Building and program capacities will be determined by the superintendent when appropriate.

Students Requiring Special Needs

Special needs (education) students may apply for open enrollment; approval for attendance will be determined by available programs within the district, location and class size.

Preble Shawnee Local School Inter-District Open Enrollment Guidelines (continued)

Transportation

Approved open enrollment students will be permitted to ride Preble Shawnee school buses; parents are responsible for transporting students to an existing bus stop for their assigned school. Preble Shawnee Schools may assign students to specific bus stops if overcrowding occurs.

Interscholastic Sports

Students may participate in interscholastic sports if they are accepted, enrolled in and attending Preble Shawnee Schools within the first fifteen (15) days of the school year. If students transfer after the first fifteen (15) school days, students will be required to obtain an athletic release from their home district board of education. Regardless of when you change school, it is suggested that your parents confirm your athletic eligibility by contacting either the athletic director or principal.

Kindergarten Students

Parents of incoming kindergartners interested in open enrollment should forward a completed application to the Preble Shawnee District Office but register their child at their home school.

If you have additional questions or would like more information regarding open enrollment, please contact the Preble Shawnee Board of Education Office, 124 Bloomfield Street, Camden, Ohio 45311.

Telephone: 937-452-1283 Ext. 0

Fax: 937-452-3926