

PREBLE SHAWNEE LOCAL SCHOOL DISTRICT

124 Bloomfield Street

Camden, Ohio 45311

Minutes

January 5, 2012

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PREBLE SHAWNEE LOCAL SCHOOL DISTRICT
124 Bloomfield Street
Camden, Ohio 45311

The Preble Shawnee Board of Education was called to order for a regular meeting on Thursday, January 5, 2012 at the Board of Education Office.

ITEM 12-01 Roll Call

At 7:06 p.m., Mr. Hamm, President called the meeting to order.

Present: Mr. Biggs, Dr. Crumbaker, Mr. George, Mr. Hamm, Mrs. Strickland
Absent: None

ITEM 12-02 Pledge of Allegiance

Mr. Hamm led the audience in the pledge of allegiance.

ITEM 12-03 Oath of Office for Newly Elected Board Members

Mrs. Hansel administered the oath of office to newly elected board members Mr. Biggs, Dr. Crumbaker and Mrs. Strickland.

ORGANIZATIONAL MEETING ITEMS

ITEM 12-04 Nomination and Election of Board President

Mr. Biggs nominated Mr. Hamm for the position of Board President. Mrs. Strickland seconded. Mr. Biggs moved to close nominations and Mrs. Strickland seconded. With no further nominations, Mr. Hamm declared himself Board President.

ITEM 12-05 Nomination and Election of Board Vice President

Mrs. Strickland nominated Dr. Crumbaker. Mr. Biggs seconded. Mr. George moved to close nominations, Mrs. Strickland seconded. With no further nominations, Mr. Hamm declared Dr. Crumbaker Board Vice President.

ITEM 10-06 Oath of Office for President and Vice President

Mrs. Hansel administered the oath of office to Mr. Hamm, President and Dr. Crumbaker, Vice-President.

ITEM 12-07 Appointment of Board Members to the following committees for 2012:

The Board agreed to the following committee assignments for the calendar year 2012:

- Mr. Hamm is appointed as Legislative Liaison
- Dr. Crumbaker is appointed as Athletic Booster Rep.
- Mr. George is appointed as Athletic Booster Rep.
- Mr. Biggs is appointed as Athletic Council Rep.
- Mrs. Strickland is appointed as Finance Committee Rep.
- Mr. Biggs is appointed as Finance Committee Rep.
- Mrs. Strickland is appointed as Continuous Improvement Plan Rep.
- Mr. Biggs is appointed as Music Booster Rep.
- Mrs. Strickland is appointed as Bldg. & Grounds - W. Elkton Rep.
- Dr. Crumbaker is appointed as Bldg. & Grounds. W. Elkton Rep.
- Mr. George is appointed as Bldg. & Grounds - Camden Rep.
- Mr. Biggs is appointed as Bldg. & Grounds - Camden Rep.
- Mr. Hamm is appointed as Bldg. & Grounds - High School Rep.
- Mr. George is appointed as Bldg. & Grounds - High School Rep.
- Mr. Hamm is appointed as Negotiating Team Rep (OAPSE)
- Mr. George is appointed as Negotiating Team Rep (OAPSE)
- Mr. Biggs is appointed as Negotiating Team Rep (PSLEA)
- Dr. Crumbaker is appointed as Negotiating Team Rep (PSLEA)
- Mr. George is appointed as Voc. Ag. Adv. Committee Rep.
- Dr. Crumbaker is appointed as Voc. Ag. Adv. Committee Rep.
- Mrs. Strickland is appointed as Technology Rep.
- Mrs. Strickland is appointed as Student Achievement Liaison Rep

ITEM 12-08 Approval of Organizational Resolutions and Actions

Mrs. Strickland moved and Mr. Biggs seconded the motion to approve the following items as recommended by the Treasurer:

- A. Resolution Establishing Service Fund for Board of Education Members
It is recommended that the Board establish a service fund beginning July 1, 2010, in the amount of 7,500 for fiscal year 2010 pursuant to ORC 3315.15. The maximum contribution is \$20,000 and we budgeted \$7,500 for fiscal year 2010.
- B. Resolution for Waiver of Reading Minutes
It is recommended that in accordance with ORC Section 3313.26 the Board waive the reading of minutes from previous meetings.

C. Resolution for Renewal of Legal Services

It is recommended that the Board designate the law firm of Bricker and Eckler, LLP as the Board's general legal counsel for 2012.

ITEM 12-09 Resolution Adopting Treasurer's Standing Authorizations

To enable the treasurer to carry out necessary district duties involving operations, finances and purchasing, it is recommended that the Board adopt the following standing authorizations for the calendar year 2012:

A. Advances on Tax Settlements

The treasurer is hereby authorized to secure advance payments from the County Auditor of Preble, Montgomery and Butler Counties when funds from property taxes are available and payable to the school district.

B. Investments of Interim and Inactive Funds

The treasurer is hereby authorized to invest interim and inactive funds in permissible investments pursuant to ORC Section 135.14, ORC Section 135.13 and H.B. 384. Interest earned from the balances in the trust, endowment, permanent improvement funds and federal funds as required will be deposited into those funds. All others will be deposited in the general fund.

C. Appropriation Modifications

The treasurer is hereby authorized to make appropriation modifications between fund accounts with these modifications being reported to the Board at its next succeeding regular meeting.

D. Payment of Bills

The treasurer is authorized to pay all bills within the limit of the appropriation resolution as bills are received and when merchandise has been certified as received in good condition by the superintendent or his/her designee.

E. Advancement of Funds

The treasurer is authorized to use General Fund Account #001-7420-922 to advance monies from the General Fund to other funds in anticipation of future receipts. When the anticipated money has been received, the advance will be returned to the General Fund.

F. Use of and Establishing Limits on Blanket Purchase Orders

The treasurer is hereby authorized to use blanket purchase orders, provided that no such purchase order shall be in an amount in excess of \$10,000 and no such blanket purchase order shall extend beyond the end of the fiscal year. Super blanket purchase orders are not subject to the \$10,000 limitation.

ITEM 12-10 Approval of Superintendent's Standing Authorizations

To enable the superintendent to carry out necessary district duties involving operations, finances and purchasing, it is recommended that the Board adopt the following standing authorizations for the calendar year 2012:

A. Approval of Professional Meetings

The superintendent is hereby authorized to approve employee professional meeting expenses as appropriate within budget appropriations, and consistent with the provisions of the PSLEA and OAPSE Negotiated Agreements.

B. Approval of Leaves of Absence

The superintendent is hereby authorized to approve employee leaves of absence as appropriate, and consistent with the provisions of the PSLEA and OAPSE Negotiated Agreements.

C. Designation of School District's Purchasing Agent

The superintendent is hereby authorized to serve as the purchasing agent for the 2012 calendar year.

D. Employment of Temporary Personnel

The superintendent is hereby authorized to employ such temporary personnel as is needed for special situations to insure safety, security, protection of district property, and the orderly operation of the school district.

E. Approval of Board's Designee for Appeals of Student Suspensions

The superintendent is hereby authorized to be the Board's designee for appeals of student suspensions.

F. Approval of Tuition Waivers for Students for Reasons Specified in the Ohio Revised Code

The superintendent is hereby authorized to approve, as appropriate, for the Board of Education, waivers of tuition for students for the permissive and required reasons specified in the Ohio Revised Code.

G. Approval of Authorization of Student Overnight Trips

The superintendent is hereby authorized to approve District sponsored trips which are planned to keep students out of the District overnight or longer or require six (6) buses or more in accordance with Board Policy 2340.

H. Approval of Bus Routes and Bus Stops

The superintendent is hereby authorized to approve bus routes and bus stops in accordance with Board Policy 8600.

I. Approval of Authorization to Revise/Amend Existing Job Descriptions

The superintendent is hereby authorized to approve the revision/amendment of existing job descriptions when necessary.

Aye: Mrs. Strickland, Mr. Biggs, Dr. Crumbaker, Mr. George, Mr. Hamm

Nay: None

Motion Carried 5-0

REGULAR BOARD MEETING ITEMS

ITEM 12-11 Welcome to Visitors and Public Participation

None

ITEM 12-12 Approval of Agenda

Dr. Crumbaker moved and Mr. George seconded the motion that the Board approve the agenda as presented.

Aye: Dr. Crumbaker, Mr. George, Mr. Biggs, Mr. Hamm, Mrs. Strickland

Nay: None

Motion carried 5-0

It was moved by Mr. Biggs and seconded by Dr. Crumbaker that the Board approve the following items presented by the Treasurer:

ITEM 12-13 Approval of Minutes

It is recommended that the Board approve the following minutes as presented:

December 15, 2011 Regular Meeting

ITEM 12-14 Approval Board Meeting Dates for 2012

It is recommended that the Board approve the following dates for regular board meetings for the calendar year 2012. All meetings begin at 7:00 p.m. unless noted.

January 5, 2012 – Organizational & Regular Monthly Meeting
February 16, 2012 – Regular Monthly Meeting
March 15, 2012 – Regular Monthly Meeting
April 19, 2012 – Regular Monthly Meeting
May 17, 2012 – Regular Monthly Meeting
June 28, 2012 – Regular Monthly Meeting
July 19, 2012 – Regular Monthly Meeting
August 16, 2012 – Regular Monthly Meeting
September 20, 2012 – Regular Monthly Meeting
October 18, 2012 – Regular Monthly Meeting
November 15, 2012 – Regular Monthly Meeting
December 20, 2012 – Regular Monthly Meeting

ITEM 12-15 Approval of Medicaid School Program

It is recommended that the Board engage Spilman Hills & Heidebrink, Ltd to perform an examination of the cost report as required by Ohio Administrative Code rules 5101:3-35-01 through 5101:3-35-06 for the timeframe October 1, 2009 through September 30, 2010. The cost will not exceed \$3,000.

ITEM 12-16 Approval of Ohio Deferred Compensation Program

It is recommended that the Board accept the resolution adopting the Ohio Public Employees Deferred Compensation Program. (See Attached)

Aye: Mr. Biggs, Dr. Crumbaker, Mr. George, Mr. Hamm, Mrs. Strickland

Nay: None

Motion carried 5-0

It was moved by Mr. George and seconded by Mrs. Strickland that the Board approve the following item presented by the Treasurer:

ITEM 12-17 Approval of Financial Report

It is recommended that the Board approve the financial report for month ending December 30, 2011.

Aye: Mr. George, Mrs. Strickland, Dr. Crumbaker, Mr. Hamm

Nay: Mr. Biggs

Motion carried 4-1

ITEM 12-18 Informational Items from the Treasurer

The Preble County Auditor has exempted all school districts in Preble County from filing a budget report (reference ORC 5705.281). The Treasurer will present all required documents to the County Auditor and the Preble County Budget Commission for review in lieu of a budget report including Preble Shawnee Local School District Five-Year Forecast, cash balances and debt schedule.

Mr. George moved and Mrs. Strickland seconded the motion to approve the following items presented by the Superintendent:

ITEM 12-19 Approval of Certificated/Licensed Personnel Matters

None

ITEM 12-20 Approval of Classified Personnel Matters

A. Resignation

It is recommended that the board accept the resignation from Kelly Raney-Wilson as aide at West Elkton Intermediate School effective January 2, 2012.

ITEM 12-21 Approval of Supplemental Contract Matters

A. Employment

It is recommended that the Board approve the personnel as presented on a one year supplemental contract effective 2011-2012 school year.

Name	Position	Category/Step
Joel Trisel	Musical Director, pending a musical is performed	Cat IV, Step 0
Scott Sander	Site Manager, Ticket Taker	\$14.43 per hour
Brad Wright	Site Manager, Ticket Taker	\$14.43 per hour

ITEM 12-22 Approval of Professional Leave Requests

It is recommended that the board approve professional leave request as presented:

Date	Name	Place/Program	Cost	Sub
01/26-28/12	Stefanie Hurley	Track & Field Coaches Clinic	\$395.00	Y
01/12-14/12	Jeff Lynch	Softball Coaches Clinic	\$343.00	N

Aye: Mr. George, Mrs. Strickland, Mr. Biggs, Dr. Crumbaker, Mr. Hamm

Nay: None

Motion carried 5-0

ITEM 12-23 Informational Items from the Superintendent

Mr. Robertson updated the BOE on Camden water, early dismissal due to water leak, academic excellence committee, all county board meeting dates, arbitration case and Mrs. Kennel's award.

ITEM 12-24 Request to Adjourn to Executive Session

Mrs. Strickland moved and Mr. Biggs seconded the motion that the Board adjourn to executive session for the purpose of employment of public employees or public officials.

Aye: Mrs. Strickland, Mr. Biggs, Dr. Crumbaker, Mr. George, Mr. Hamm

Nay: None

Motion carried 5-0

The Board adjourned to executive session at 7:42 p.m. and returned to public session at 10:33 p.m.

ITEM 12-25 Business for the Board

A. Old Business

None

B. New Business
None

C. Comments from Board Members

- Mr. Biggs asked about students who are suspended from school being allowed to participate in extracurricular activities.
- Mr. George commented that the FFA area is very clean and organized and it looks really good.

ITEM 12-26 Adjournment

At 10:38 p.m. Dr. Crumbaker moved and Mr. Biggs seconded the motion to adjourn the meeting.

Aye: Dr. Crumbaker, Mr. Biggs, Mr. George, Mr. Hamm, Mrs. Strickland

Nay: None

Motion carried 5-0

The preceding is a true and correct recording of the proceedings of the Preble Shawnee Local School District Board of Education Regular Meeting held on January 5, 2012.

President

Treasurer