

PREBLE SHAWNEE LOCAL SCHOOL DISTRICT
124 Bloomfield Street
Camden, Ohio 45311

Minutes
January 6, 2016

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PREBLE SHAWNEE LOCAL SCHOOL DISTRICT
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The Preble Shawnee Board of Education was called to order for a regular meeting on Wednesday, January 6, 2016 at the Board of Education Office.

At 6:00 p.m., Mrs. Turpin, President Pro Tem called the meeting to order.

ITEM 2016-01 Roll Call

Present: Mr. Biggs, Mrs. Hamblin, Mr. Rader, Mrs. Turpin, Mr. Wood
Absent: None

ITEM 2016-02 Oath of Office

Mrs. Hansel administered the oath of office to newly elected board members Emily Hamblin, Gary A. Rader and Jeff D. Wood.

ITEM 2016-03 Pledge of Allegiance

Mrs. Turpin led the audience in the pledge of allegiance.

ORGANIZATIONAL MEETING ITEMS

ITEM 2016-04 Nomination and Election of Board President

Mr. Wood nominated Mrs. Turpin for the position of Board President. Mr. Biggs moved to close nominations and Mrs. Hamblin seconded.

Aye: Mr. Biggs, Mrs. Hamblin, Mr. Rader, Mrs. Turpin, Mr. Wood
Nay: None
Motion Carried 5-0

Mrs. Turpin declared herself Board President.

ITEM 2016-05 Nomination and Election of Board Vice President

Mrs. Turpin nominated Mrs. Hamblin for the position of Board Vice President. Mr. Biggs moved to close nominations, Mr. Rader seconded.

Aye: Mr. Biggs, Mr. Rader, Mrs. Hamblin, Mrs. Turpin, Mr. Wood
Nay: None
Motion Carried 5-0

Mrs. Turpin declared Mrs. Hamblin Board Vice President.

ITEM 2016-06 Oath of Office for President and Vice President

Mrs. Hansel administered the oath of office to Mrs. Turpin, President and Mrs. Hamblin, Vice-President.

ITEM 2016-07 Appointment of Board Members to the following committees for 2016

The Board agreed to the following committee members for 2016:

1. Athletics—Reviews and makes suggestions on all things that deal with school athletics including athletic boosters and athletic council.
Mr. Biggs, Mrs. Turpin
2. Course of Study/Curriculum—Reviews and make suggestions for all educational courses studies during a regular school day, includes music boosters, agriculture committee and district leadership team.
Mrs. Hamblin
3. Facilities—All school district buildings & grounds, maintenance and technology.
Mr. Biggs, Mr. Rader, Mr. Wood
4. Wellness—Health and safety issues, finance, food service and transportation.
Mr. Wood
5. Community and Staff Relations—Continuous improvement of district, legislative liaison, student achievement liaison, staff negotiations and sick bank committee.
Mr. Wood, Student Achievement Liaison
Mrs. Turpin, Legislative Liaison

Mrs. Turpin moved and Mr. Wood seconded the motion to approve the following items as recommended by the Treasurer:

ITEM 2016-08 Approval of Organizational Resolutions and Actions

- A. Resolution for Waiver of Reading Minutes
It is recommended that in accordance with ORC Section 3313.26 the Board waive the reading of minutes from previous meetings.

- B. Resolution for Renewal of Legal Services
It is recommended that the Board designate the law firm of Bricker and Eckler, LLP as the Board’s general legal counsel for 2016.

ITEM 2016-09 Resolution Adopting Treasurer’s Standing Authorizations

To enable the treasurer to carry out necessary district duties involving operations, finances and purchasing, it is recommended that the Board adopt the following standing authorizations for the calendar year 2016:

A. Resolution Establishing Service Fund for Board of Education Members

It is recommended that the Board establish a service fund beginning July 1, 2016, in the amount of 7,500 for fiscal year 2016 pursuant to ORC 3315.15. The maximum contribution is \$20,000 and we budgeted \$7,500 for fiscal year 2015.

B. Advances on Tax Settlements

The treasurer is hereby authorized to secure advance payments from the County Auditor of Preble, Montgomery and Butler Counties when funds from property taxes are available and payable to the school district.

C. Investments of Interim and Inactive Funds

The treasurer is hereby authorized to invest interim and inactive funds in permissible investments pursuant to ORC Section 135.14, ORC Section 135.13 and H.B. 384. Interest earned from the balances in the trust, endowment, permanent improvement funds and federal funds as required will be deposited into those funds. All others will be deposited in the general fund.

D. Appropriation Modifications

The treasurer is hereby authorized to make appropriation modifications between fund accounts with these modifications being reported to the Board at its next succeeding regular meeting.

E. Payment of Bills

The treasurer is authorized to pay all bills within the limit of the appropriations resolution as bills are received and when merchandise has been certified as received in good condition by the superintendent or his/her designee.

F. Advancement of Funds

The treasurer is authorized to use General Fund Account #001-7420-922 to advance monies from the General Fund to other funds in anticipation of future receipts. When the anticipated money has been received, the advance will be returned to the General Fund.

G. Use of and Establishing Limits on Blanket Purchase Orders

The treasurer is hereby authorized to use blanket purchase orders, provided that no such purchase order shall be in an

amount in excess of \$10,000 and no such blanket purchase order shall extend beyond the end of the fiscal year.

ITEM 2016-10 Approval of Superintendent's Standing Authorizations

To enable the superintendent to carry out necessary district duties involving operations, finances and purchasing, it is recommended that the Board adopt the following standing authorizations for the calendar year 2016:

A. Approval of Professional Meetings

The superintendent is hereby authorized to approve employee professional meeting expenses as appropriate within budget appropriations, and consistent with the provisions of the PSLEA and OAPSE Negotiated Agreements.

B. Approval of Leaves of Absence

The superintendent is hereby authorized to approve employee leaves of absence as appropriate, and consistent with the provisions of the PSLEA and OAPSE Negotiated Agreements.

C. Designation of School District's Purchasing Agent

The superintendent is hereby authorized to serve as the purchasing agent for the 2016 calendar year.

D. Employment of Temporary Personnel

The superintendent is hereby authorized to employ such temporary personnel as is needed for special situations to insure safety, security, protection of district property, and the orderly operation of the school district.

E. Approval of Board's Designee for Appeals of Student Suspensions

The superintendent is hereby authorized to be the Board's designee for appeals of student suspensions.

F. Approval of Tuition Waivers for Students for Reasons Specified in the Ohio Revised Code

The superintendent is hereby authorized to approve, as appropriate, for the Board of Education, waivers of tuition for students for the permissive and required reasons specified in the Ohio Revised Code.

G. Approval of Authorization of Student Overnight Trips

The superintendent is hereby authorized to approve District sponsored trips which are planned to keep students out of the District overnight or longer or require six (6) buses or more in accordance with Board Policy 2340.

H. Approval of Bus Routes and Bus Stops

The superintendent is hereby authorized to approve bus routes and bus stops in accordance with Board Policy 8600.

I. Approval of Authorization to Revise/Amend Existing Job Descriptions

The superintendent is hereby authorized to approve the revision/amendment of existing job descriptions when necessary.

Aye: Mrs. Turpin, Mr. Wood, Mr. Biggs, Mrs. Hamblin, Mr. Rader

Nay: None

Motion Carried 5-0

REGULAR BOARD MEETING ITEMS

ITEM 2016-11 Approval of Agenda

Mrs. Hamblin moved and Mrs. Turpin seconded the motion that the Board approve the agenda as amended.

Aye: Mrs. Hamblin, Mrs. Turpin, Mr. Biggs, Mr. Rader, Mr. Wood

Nay: None

Motion carried 5-0

ITEM 2016-12 Welcome to Visitors and Public Participation

Mrs. Chelgren, PSLEA President commented on several items.

ITEM 2016-13 Public Meeting to Discuss School Calendar for 2016-17

Mr. Ulrich presented two possible school calendars for the 2016-17 school year and discussed the pros and cons of each noting that PSLEA prefers Plan 2.

ITEM 2016-14 Adoption of School Calendar for 2016-17

Mrs. Turpin made a motion to adopt school calendar plan #2 as presented by Mr. Ulrich, seconded by Mr. Rader.

Aye: Mrs. Turpin, Mr. Rader, Mr. Biggs, Mrs. Hamblin, Mr. Wood
Nay: None
Motion carried 5-0

It was moved by Mrs. Turpin and seconded by Mr. Wood that the Board approve the following items presented by the Treasurer:

ITEM 2016-15 Approval of Minutes

It is recommended that the Board approve the following minutes as presented:

November 19, 2015 Regular Meeting

ITEM 2016-16 Approval of Financial Reports

It is recommended that the Board approve the financial report for month ending November 30, 2015 and December 31, 2015.

ITEM 2016-17 Approval Board Meeting Dates for 2016

It is recommended that the Board approve the following dates for regular board meetings for the calendar year 2016. All meetings begin at 6:00 p.m. unless noted.

January 6, 2016 – Organizational & Regular Monthly Meeting
February 18, 2016 – Regular Monthly Meeting 4:00 p.m.
Board Work Session at 8:00 a.m.
March 17, 2016 – Regular Monthly Meeting
April 21, 2016 – Regular Monthly Meeting
May 19, 2016 – Regular Monthly Meeting
June 29, 2016 – Regular Monthly Meeting
July 21, 2016 – Regular Monthly Meeting
August 18, 2016 – Regular Monthly Meeting
September 15, 2016 – Regular Monthly Meeting
October 20, 2016 – Regular Monthly Meeting
November 17, 2016 – Regular Monthly Meeting
December 15, 2016 – Regular Monthly Meeting

ITEM 2016-18 Approval of IRS Standard Mileage Rate

It is recommended that the Board approve the IRS Standard Mileage Rate of 54 cents per mile for reimbursement for all business travel beginning January 1, 2016.

ITEM 2016-19 Approval of OSBA Annual Membership

It is recommended that the Board renew their annual membership in the Ohio School Boards Association from January through December 2016 at a cost of \$4,612.

ITEM 2016-20 Approval of Membership in the OSBA Legal Assistance Fund

It is recommended that the Board renew their annual membership in the OSBA Legal Assistance Fund for 2016 in the amount of \$250.

ITEM 2016-21 Approval of Appropriation Modifications

It is recommended that the Board approve the following appropriation modification: Fund 516, IDEA Part B Grants, increase \$139,413.77

ITEM 2016-22 Approval of Then and Now Over \$3,000

It is recommended that the Board approve the Then and Now Over \$3,000 for Miami Valley Tech Prep Consortium in the amount of \$3,870 and Florida Farm Bureau in the amount of \$18,812.05.

ITEM 2016-23 Approval of Board of Education Compensation

It is recommended that the Board approve the salary of \$125.00 per meeting for up to 24 meetings per year of the Board of Education to be paid quarterly.

Aye: Mrs. Turpin, Mr. Wood, Mr. Biggs, Mrs. Hamblin, Mr. Rader

Nay: None

Motion carried 5-0

ITEM 2016-24 Informational Items from the Treasurer

None.

Mrs. Turpin moved and Mrs. Hamblin seconded the motion to approve the following items presented by the Superintendent:

ITEM 2016-25 Approval of Certificated/Licensed Personnel Matters

None

ITEM 2015-26 Approval of Classified Personnel Matters

A. Resignation

It is recommended that the board accept the resignation of Brenda Hypes as aide to students at Camden Primary effective at the end of the day on December 4, 2015.

B. Employment

It is recommended that the board approve one year limited contracts for the following personnel contingent upon receipt of satisfactory BCI and FBI criminal record checks effective 2015-16 school year:

Name	Position	Salary
Shannon Burgess	1:1 Aide to high school student	Five hours per day; effective December 7, 2015 for 102 workdays, plus 7 paid holidays, salary step 0 in the aide column of salary schedule.
Tori Dunn	Pre-School Aide	7.5 hours per day Monday through Thursday, and Friday 5 hours per day, for 94 workdays, plus 7 paid holidays, salary step 3 in the aide column of salary schedule effective December 17, 2015.
Belinda Newberry	1:1 Aide, Preschool and Kindergarten	6 hours per day Monday through Thursday, and Friday 3 hours per day, for 82 workdays, plus 2 paid holidays, salary step 0 in the aide column of salary schedule effective January 19, 2016.

C. Substitute Employment

It is recommended that the board employ the following personnel as classified substitute employees contingent upon receipt of satisfactory BCI and FBI criminal record checks effective 2015-16 school year:

School Bus Driver	Aide to Students	Aide to Students	Aide to Students
Bailey Lyall	Bailey Lyall	Traci Moreland	Laura Ronto
	Kara Berry	Myranda Moses	Leigh Ann Ruble
	April Floyd	Kellie Pence	Kim King

ITEM 14-27 Approval of Supplemental Contract Matters

A. Employment

It is recommended that the Board approve one year supplemental contract employment for the following personnel effective 2015-16 school year contingent upon sufficient number of student participation, verification of experience and training, satisfactory criminal record checks, and completion of sports medicine clinic, concussion training and CPR training, if applicable.

Name	Position	Salary
Jennifer Williams	Junior High Spelling Bee Coordinator	Misc. Cat. \$101.12
Gina Back	4-6 Spelling Bee Coordinator	Misc. Cat. \$101.12
Gina Back	Science Fair Coordinator	Misc. Cat. \$202.23
Amanda Rike	Geography Bee Coordinator	Misc. Cat \$101.12
Cody McPherson	K-6 Musical Vocal Program	Misc. Cat. \$202.23
Layla Koons	7-12 Musical Vocal Program	Misc. Cat. \$202.23
Sarah Edens	LPDC Chairperson	\$342.59
Sarah Edens	LPDC Member	\$22.68/hour
Adam Eickelberger	LPDC Member	\$22.68/hour
Kathleen Hoepfer	LPDC Member	\$22.68/hour

ITEM 2016-28 Approval of Student Over-Night Trips

It is recommended that the board approve the over-night trips as presented:

Program/Group	Event/Place	Dates
FFA Students	Parliamentary Procedure, Columbus	12/18 - 19/ 2015
FFA Students	Leadership Conference/Dublin	01/16 - 17/ 2016
FFA Students	Proficiency/Stars Travel Seminar\Costa Rica	06/12 - 18/ 2016
Grade 6 Students	Camp Campbell Gard	05/11 - 13/2016

ITEM 2016-29 Adoption of School Board Policies

It is recommended that the board adopt the following school board policies:

Number	Policy	Name	Revised
1130	Administration	Conflict of Interest	x
1630.01	Administration	FMLA Leave	x
2461	Program	District Meetings Involving Students and/or Parents	x
3113	Professional Staff	Conflict of Interest	x
3430.01	Professional Staff	FMLA Leave	x
4113	Classified Staff	Conflict of Interest	x
4430.01	Classified Staff	FMLA	x
7510	Property	Use of District Premises	x
8420	Operations	Emergency Situations at School	x
8452	Operations	Automated External Defibrillators (AED)	x
8500	Operations	Food Services	x

Aye: Mrs. Turpin, Mrs. Hamblin, Mr. Biggs, Mr. Rader, Mr. Wood
Nay: None
Motion carried 5-0

ITEM 2016-30 Informational Items from the Superintendent

Mr. Ulrich presented certificates to Board members in recognition of School Board Recognition Month.

Mr. Ulrich updated the Board on the following items: culvert replacement in West Elkton summer 2017, Preble County Chamber of Commerce 34th annual awards dinner, May ALICE professional development training, pre-school special education and head start programs.

ITEM 2016-31 Business for the Board

- A. Old Business
None
- B. New Business

ITEM 2016-32 Adoption of Master Plan #7.

Mrs. Turpin moved and Mr. Wood seconded a motion that the Board approve Master Plan #7 or a plan similar to that working with the Jr/Sr High School first due to the 20 year time frame issue we learned about. Master Plan #7 is to renovate the Jr/Sr High School and after that is done we will work on Camden Primary while educating all elementary children at West Elkton. Then once Camden Primary is finished we will rename the building Preble Shawnee Elementary and repurpose or sell West Elkton building. So therefore there will be a resolution authorizing the school district Board to apply for an active planning process with the Ohio School Facilities Commission Classroom Facilities Assistance Program.

Aye: Mrs. Turpin, Mr. Wood, Mrs. Hamblin, Mr. Rader
Nay: Mr. Biggs
Motion carried 4-1

C. Comments from Board Members

Mrs. Turpin wants to come up with a drug testing policy for extra-curricular participants. She feels this will be a deterrent to drug use by the students in our district.

The bed bugs were discussed and the district is still treating areas where they have been sighted.

ITEM 2016-33 Request to Adjourn to Executive Session

It was moved by Mrs. Turpin and seconded by Mrs. Hamblin that the Board adjourn into executive session to consider the employment of a public employee or official.

Aye: Mrs. Turpin, Mrs. Hamblin, Mr. Biggs, Mr. Rader, Mr. Wood

Nay: None

Motion carried 5-0

The Board adjourned into executive session at 7:39 p.m. and returned to public session at 8:29 p.m.

ITEM 2016-34 Adjournment

At 8:29 p.m. Mr. Biggs moved and Mrs. Hamblin seconded the motion to adjourn the meeting.

Aye: Mr. Biggs, Mrs. Hamblin, Mr. Rader, Mrs. Turpin, Mr. Wood

Nay: None

Motion carried 5-0

The preceding is a true and correct recording of the proceedings of the Preble Shawnee Local School District Board of Education Regular Meeting held on January 6, 2016.

President

Treasurer