

PREBLE SHAWNEE LOCAL SCHOOL DISTRICT  
124 Bloomfield Street  
Camden, Ohio 45311

Minutes  
January 8, 2015

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The Preble Shawnee Board of Education was called to order for a regular meeting on Thursday, January 8, 2015 at the Board of Education Office.

ITEM 2015-01 Roll Call

At 7:00 p.m., Mrs. Strickland, President Pro Tem called the meeting to order.

Present: Mr. Biggs, Dr. Crumbaker, Mrs. Strickland, Mrs. Turpin, Mr. Willis  
Absent: None

ITEM 2015-02 Pledge of Allegiance

Mrs. Strickland led the audience in the pledge of allegiance.

**ORGANIZATIONAL MEETING ITEMS**

ITEM 2015-03 Nomination and Election of Board President

Dr. Crumbaker nominated Mrs. Turpin for the position of Board President. Mr. Biggs moved to close nominations and Dr. Crumbaker seconded.

Aye: Mr. Biggs, Dr. Crumbaker, Mrs. Strickland, Mrs. Turpin, Mr. Willis  
Nay: None  
Motion Carried 5-0

Mrs. Strickland declared Mrs. Turpin Board President.

ITEM 2015-04 Nomination and Election of Board Vice President

Mr. Biggs nominated Mrs. Strickland. Mr. Willis moved to close nominations, Mr. Biggs seconded.

Aye: Mr. Willis, Mr. Biggs, Dr. Crumbaker, Mrs. Strickland, Mrs. Turpin  
Nay: None  
Motion Carried 5-0

Mrs. Turpin declared Mrs. Strickland Board Vice President.

ITEM 2015-05 Oath of Office for President and Vice President

Mrs. Hansel administered the oath of office to Mrs. Turpin, President and Mrs. Strickland, Vice-President.

ITEM 2015-06 Appointment of Board Members to the following committees for 2015

Mrs. Strickland moved to consolidate the list of committees to five and that each Board member be assigned to two committees, seconded by Mr. Biggs. The committees are as follows:

1. Athletics—Reviews and makes suggestions on all things that deal with school athletics including athletic boosters and athletic council.
2. Course of Study/Curriculum—Reviews and make suggestions for all educational courses studies during a regular school day, includes music boosters, agriculture committee and district leadership team.
3. Facilities—All school district buildings & grounds, maintenance and technology.
4. Wellness—Health and safety issues, finance, food service and transportation.
5. Community and Staff Relations—Continuous improvement of district, legislative liaison, student achievement liaison, staff negotiations and sick bank committee.

Aye: Mr. Biggs, Mrs. Strickland, Dr. Crumbaker, Mrs. Turpin, Mr. Willis

Nay: None

Motion Carried 5-0

Mr. Biggs moved to table the assignment of board members to committees until the next board meeting, seconded by Dr. Crumbaker.

Aye: Mr. Biggs, Dr. Crumbaker, Mrs. Strickland, Mrs. Turpin, Mr. Willis

Nay: None

Motion Carried 5-0

ITEM 2015-07 Approval of Organizational Resolutions and Actions

Mrs. Strickland moved and Mrs. Turpin seconded the motion to approve the following items as recommended by the Treasurer:

- A. Resolution for Waiver of Reading Minutes  
It is recommended that in accordance with ORC Section 3313.26 the Board waive the reading of minutes from previous meetings.

- B. Resolution for Renewal of Legal Services  
It is recommended that the Board designate the law firm of Bricker and Eckler, LLP as the Board's general legal counsel for 2015.

ITEM 2015-08 Resolution Adopting Treasurer's Standing Authorizations

To enable the treasurer to carry out necessary district duties involving operations, finances and purchasing, it is recommended that the Board adopt the following standing authorizations for the calendar year 2015:

A. Resolution Establishing Service Fund for Board of Education Members

It is recommended that the Board establish a service fund beginning July 1, 2015, in the amount of 7,500 for fiscal year 2015 pursuant to ORC 3315.15. The maximum contribution is \$20,000 and we budgeted \$7,500 for fiscal year 2015.

B. Advances on Tax Settlements

The treasurer is hereby authorized to secure advance payments from the County Auditor of Preble, Montgomery and Butler Counties when funds from property taxes are available and payable to the school district.

C. Investments of Interim and Inactive Funds

The treasurer is hereby authorized to invest interim and inactive funds in permissible investments pursuant to ORC Section 135.14, ORC Section 135.13 and H.B. 384. Interest earned from the balances in the trust, endowment, permanent improvement funds and federal funds as required will be deposited into those funds. All others will be deposited in the general fund.

D. Appropriation Modifications

The treasurer is hereby authorized to make appropriation modifications between fund accounts with these modifications being reported to the Board at its next succeeding regular meeting.

E. Payment of Bills

The treasurer is authorized to pay all bills within the limit of the appropriation resolution as bills are received and when merchandise has been certified as received in good condition by the superintendent or his/her designee.

F. Advancement of Funds

The treasurer is authorized to use General Fund Account #001-7420-922 to advance monies from the General Fund to other funds in anticipation of future receipts. When the anticipated money has been received, the advance will be returned to the General Fund.

G. Use of and Establishing Limits on Blanket Purchase Orders

The treasurer is hereby authorized to use blanket purchase orders, provided that no such purchase order shall be in an

amount in excess of \$10,000 and no such blanket purchase order shall extend beyond the end of the fiscal year.

ITEM 2015-09 Approval of Superintendent's Standing Authorizations

To enable the superintendent to carry out necessary district duties involving operations, finances and purchasing, it is recommended that the Board adopt the following standing authorizations for the calendar year 2015:

A. Approval of Professional Meetings

The superintendent is hereby authorized to approve employee professional meeting expenses as appropriate within budget appropriations, and consistent with the provisions of the PSLEA and OAPSE Negotiated Agreements.

B. Approval of Leaves of Absence

The superintendent is hereby authorized to approve employee leaves of absence as appropriate, and consistent with the provisions of the PSLEA and OAPSE Negotiated Agreements.

C. Designation of School District's Purchasing Agent

The superintendent is hereby authorized to serve as the purchasing agent for the 2015 calendar year.

D. Employment of Temporary Personnel

The superintendent is hereby authorized to employ such temporary personnel as is needed for special situations to insure safety, security, protection of district property, and the orderly operation of the school district.

E. Approval of Board's Designee for Appeals of Student Suspensions

The superintendent is hereby authorized to be the Board's designee for appeals of student suspensions.

F. Approval of Tuition Waivers for Students for Reasons Specified in the Ohio Revised Code

The superintendent is hereby authorized to approve, as appropriate, for the Board of Education, waivers of tuition for students for the permissive and required reasons specified in the Ohio Revised Code.

G. Approval of Bus Routes and Bus Stops

The superintendent is hereby authorized to approve bus routes and bus stops in accordance with Board Policy 8600.

H. Approval of Authorization to Revise/Amend Existing Job Descriptions

The superintendent is hereby authorized to approve the revision/amendment of existing job descriptions when necessary.

Aye: Mrs. Strickland, Mrs. Turpin, Mr. Biggs, Dr. Crumbaker, Mr. Willis

Nay: None

Motion Carried 5-0

ITEM 2015-10 Approval of Superintendent's Standing Authorizations—Student Overnight Trips

Mrs. Strickland moved and Mr. Biggs seconded the following motion:

I. Approval of Authorization of Student Overnight Trips

The superintendent is hereby authorized to approve District sponsored trips which are planned to keep students out of the District overnight or longer or require six (6) buses or more in accordance with Board Policy 2340.

Aye: Mrs. Strickland, Mr. Biggs, Mrs. Turpin, Mr. Willis

Nay: Dr. Crumbaker

Motion Carried 4-1

**REGULAR BOARD MEETING ITEMS**

ITEM 2015-11 Approval of Agenda

Mrs. Strickland moved and Mr. Willis seconded the motion that the Board approve the agenda as amended.

Aye: Mrs. Strickland, Mr. Willis, Mr. Biggs, Dr. Crumbaker, Mrs. Turpin

Nay: None

Motion carried 5-0

ITEM 2015-12 Welcome to Visitors and Public Participation

None

ITEM 2015-13 Public Meeting to Discuss School Calendar for 2015-16

Mr. Ulrich presented two possible school calendars for the 2015-16 school year and discussed the pros and cons of each.

It was moved by Mr. Biggs and seconded by Dr. Crumbaker that the Board approve the following items presented by the Treasurer:

ITEM 2015-14 Approval of Minutes

It is recommended that the Board approve the following minutes as presented:

November 20, 2014 Regular Meeting

ITEM 2015-15 Approval of Financial Reports

It is recommended that the Board approve the financial report for month ending November 30, 2014 and December 31, 2014.

ITEM 2015-16 Approval of IRS Standard Mileage Rate

It is recommended that the Board approve the IRS Standard Mileage Rate of 57.5 cents per mile for reimbursement for all business travel beginning January 1, 2015.

ITEM 2015-17 Approval of OSBA Annual Membership

It is recommended that the Board renew their annual membership in the Ohio School Boards Association from January through December 2015 at a cost of \$4,169.

ITEM 2015-18 Approval of Membership in the OSBA Legal Assistance Fund

It is recommended that the Board renew their annual membership in the OSBA Legal Assistance Fund for 2015 in the amount of \$250.

Aye: Mr. Biggs, Dr. Crumbaker, Mrs. Strickland, Mrs. Turpin, Mr. Willis

Nay: None

Motion carried 5-0

It was moved by Mr. Biggs and seconded by Mr. Willis that the Board approve the following item presented by the Treasurer:

ITEM 2015-19 Approval Board Meeting Dates for 2015

It is recommended that the Board approve the following dates for regular board meetings for the calendar year 2015. All meetings begin at 7:00 p.m. unless noted.

January 8, 2015 – Organizational & Regular Monthly Meeting  
 February 19, 2015 – Regular Monthly Meeting  
 March 19, 2015 – Regular Monthly Meeting and Board Work Session at 8:00 a.m.  
 April 9, 2015 – Regular Monthly Meeting  
 May 21, 2015 – Regular Monthly Meeting  
 June 25, 2015 – Regular Monthly Meeting  
 July 16, 2015 – Regular Monthly Meeting  
 August 20, 2015 – Regular Monthly Meeting  
 September 17, 2015 – Regular Monthly Meeting  
 October 15, 2015 – Regular Monthly Meeting  
 November 19, 2015 – Regular Monthly Meeting  
 December 17, 2015 – Regular Monthly Meeting

Mrs. Turpin moved to amend the motion to cancel the July and December meetings, seconded by Mrs. Strickland.

Aye: Mrs. Turpin, Dr. Crumbaker  
 Nay: Mrs. Strickland, Mr. Biggs, Mr. Willis  
 Motion failed 2-3

Vote to approve original motion with April meeting being changed to April 9.

Aye: Mr. Biggs, Mr. Willis, Mrs. Strickland, Mrs. Turpin  
 Nay: Dr. Crumbaker  
 Motion carried 4-1

ITEM 2015-20 Informational Items from the Treasurer

None.

Mrs. Strickland moved and Dr. Crumbaker seconded the motion to approve the following items presented by the Superintendent:

ITEM 2015-21 Approval of Certificated/Licensed Personnel Matters

A. Retirement

It is recommended that the board approve the retirement of the following license personnel:

Linda Davis	2nd Grade Teacher	Effective June 15, 2015.
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B. Salary Amendment

It is recommended that the board approve the salary amendment for the following:

Employee Name	Position	Salary
Meredith Wolff	Reading Specialist	From B-0 to B-1

ITEM 2015-22 Approval of Classified Personnel Matters

A. Employment

It is recommended that the board approve one year limited contracts for the following personnel contingent upon receipt of satisfactory BCI and FBI criminal record checks effective 2014-15 school year:

Name	Position	Salary
Beth Davidson	7-12 Study Hall Aide	Four periods per day; effective November 3, 2014 for 130 workdays plus 8 paid holidays. Salary step 0 in the aide column of salary schedule.

B. Substitute Employment

It is recommended that the board employ the following personnel as classified substitute employees contingent upon receipt of satisfactory BCI and FBI criminal record checks effective 2014-15 school year:

Custodian	Food Service	Aide
Molly Hunt	Sharon Adkins	Elizabeth Highley
Sharon Adkins	Wayne Cooper	Ida Drewry
Beth Davidson	Elizabeth Highley	Tina Hancock
Adam Crank	April Little	Emily Gulley
Elizabeth Highley		
Kelli Crank		

ITEM 14-23 Approval of Supplemental Contract Matters

A. Employment

It is recommended that the Board approve one year supplemental contract employment for the following personnel effective 2013-14 school year contingent upon sufficient number of student participation, verification of experience and training, satisfactory criminal record checks, and completion of sports medicine clinic, concussion training and CPR training, if applicable.

Name	Position	Salary
Felicia Chelgren	Dept. Chair – English	Cat. VII, Step 2
Sarah Edens	Dept. Chair – Social Studies	Cat. VII, Step 0
Kurt Schulze	Dept. Chair – Math	Cat. VII, Step 0
Tracy Singleton	Dept. Chair – Science	Cat. VII, Step 0
John Oliver	Dept. Chair – Fine Arts	Cat. VII, Step 0
Greg Stacy	Dept. Chair – Vocational	Cat. VII, Step 6
Sylvia Arcuragi	Dept. Chair – Spec. Ed.	Cat. VII, Step 3
Michael Schmidt	Dept. Chair – Practical Arts	Cat. VII, Step 2
Joe Leach	Varsity Baseball Coach	Cat. III, Step 1
Josh Hatmaker	Asst. Baseball Coach	Cat. V, Step 0
Jeff Lynch	Varsity Softball Coach	Cat. III, Step 2
Danny Smith	Asst. Softball Coach	Cat. V, Step 0
Dave Hubbard	Boys Tennis	Cat. V, Step 2
Stefanie Hurley	Varsity Girls Track Coach	Cat. III, Step 3
Matt Hopkins	Varsity Boys Track Coach	Cat. III, Step 1
Atlanta Moore	7/8 Girls Track Coach	Cat. VI, Step 5
Courtney Phelps	7/8 Boys Track Coach	Cat. VI, Step 0
Adam Albright	Play Director	Cat. VI, Step 7
Kyle Hamilton	7/8 Grade Wrestling Coach	Cat. VI, Step 0
Charo Mackie	8 <sup>th</sup> Grade Basketball Cheer Coach	Cat VIII, Step 0
Jacqueline Francis	FCCLA	Cat. IX, Step 1
Jody Arnett	Tutor-7-12 Grades After-School Misc. Cat. \$22.68/hour	One Hour Per Day - Two Days Per Week
Joe Webster	Assist Coach with Softball Team	Volunteer
Mike Cottingim	Assist Coach with Softball Team	Volunteer
Rob Belvo	Assist Coach with Softball Team	Volunteer
Paul Chaney	Assist Coach with Softball Team	Volunteer
Josh Myers	Assist Athletic Director	Volunteer

ITEM 2015-24 Approval of Title 1 Parent Involvement Policy

It is recommended that the board approve the update of the Title I Parent Involvement Policy as presented.

ITEM 2015-25 Approval of Waiver to Exceed Number of Special Education Students in Preschool Class

It is recommended that the board approve the request to submit a waiver the Ohio Department of Education - Preschool Special Education to exceed the maximum number of special education students in the classroom.

Aye: Mrs. Strickland, Dr. Crumbaker, Mr. Biggs, Mrs. Turpin, Mr. Willis

Nay: None

Motion carried 5-0

Mrs. Strickland moved and Mrs. Turpin seconded the motion to approve the following item presented by the Superintendent:

ITEM 2015-26 Approval of Grade Level Chairs Supplemental Position for Grades K-6

It is recommended that the Board approve the supplemental position of Grade-Level Chair for grades K-6 starting with the 2014-15 school year. Pay will be at category 7 on the supplemental salary schedule.

Aye: Mrs. Strickland, Mrs. Turpin, Mr. Biggs, Dr. Crumbaker, Mr. Willis

Nay: None

Motion carried 5-0

Mrs. Strickland moved and Mr. Willis seconded the motion to approve the following item presented by the Superintendent:

ITEM 2015-27 Approval of Administrative Salary Schedule

It is recommended that the Board approve the Administrative Salary Schedule as proposed in the attached document. It is noted that the salary schedule will begin with the 2015-16 school year. Mr. Biggs is not in favor of the salary schedule because he thinks it is too high.

Aye: Mrs. Strickland, Mr. Willis, Dr. Crumbaker

Nay: Mr. Biggs, Mrs. Turpin

Motion carried 3-2

Mrs. Strickland moved and Mr. Willis seconded the motion to approve the following item presented by the Superintendent:

ITEM 2015-28 Approval of Student Over-Night Trip

It is recommended that the board approve the six grade student over-night trip to Camp Campbell Gard on May 13, 14, & 15, 2015.

Aye: Mrs. Strickland, Mr. Willis, Mr. Biggs, Mrs. Turpin

Nay: Dr. Crumbaker

Motion carried 4-1

ITEM 2015-29 Informational Items from the Superintendent

Mr. Ulrich presented certificates to all Board members in recognition of School Board Recognition Month.

Mr. Ulrich presented the following policies for first reading:

Number	Policy	Name	New	Revised
2210	Program	Curriculum Development		X
2430.02	Program	Participation of Community/Stem School Students in Extra-Curricular Activities	x	
2510	Program	Adoption of Textbooks		X
2520	Program	Selection of Instructional Materials and Equipment		X
5330	Students	Use of Medications		X
5330.02	Students	Procurement and Use of Epinephrine Auto Injectors in Emergency Situations	x	
5336	Students	Care of Students with Diabetes	x	
5830	Students	Student Fund-Raising		X
6144	Finances	Investments		X
7540.02	Property	District Web Page		X
7540.03	Property	Student Education Technology Acceptable Use and Safety		X
7540.04	Property	Staff Education Technology Acceptable Use and Safety		X
8325	Operations	Receipt of Legal Documents	x	
8330	Operations	Student Records		X
8400	Operations	School Safety		X
8500	Operations	Food Services		X
8510	Operations	Wellness		X
8540	Operations	Vending Machines		X
8550	Operations	Competitive Food Sales		X
8660	Operations	Incidental Transportation of Students by Private Vehicle		X
9211	Relations	District Support Organizations		X

Mr. Ulrich told the Board about an equipment grant that we received to purchase a new convection oven for West Elkton Intermediate food service and updated the Board on the district's crisis plan flip chart. He thanked Mr. Ellis and Mrs. Blevins for their hard work on this project.

ITEM 2015-30 Business for the Board

A. Old Business

The Board asked about the OFCC building assessment. Mr. Ulrich said it will be 2-3 weeks until it is complete. The tennis courts project was discussed. Mr. Biggs asked about the weighted grades project that Johnny Cottingim proposed.

B. New Business

Terry Willis announced that he is resigning his seat on the Board effective after the meeting.

Dr. Crumbaker moved and Mrs. Strickland seconded a motion to accept the resignation of Mr. Willis.

Aye: Dr. Crumbaker, Mrs. Strickland, Mr. Biggs, Mrs. Turpin, Mr. Willis

Nay: None

Motion carried 5-0

The Board scheduled a work session on February 5, 2015 at 9:00 a.m. The administrators asked that they have an executive session with the board during this work session.

C. Comments from Board Members

Mrs. Strickland asked if there was enough seating at the gym for basketball games. Yes, there is enough seating.

Mr. Willis said it as a pleasure and an honor serving as a board of education member.

ITEM 2015-31 Adjournment

At 8:37 p.m. Mr. Biggs moved and Mr. Willis seconded the motion to adjourn the meeting.

Aye: Mr. Biggs, Mr. Willis, Dr. Crumbaker, Mrs. Strickland, Mrs. Turpin

Nay: None

Motion carried 5-0

The preceding is a true and correct recording of the proceedings of the Preble Shawnee Local School District Board of Education Regular Meeting held on January 8, 2015.

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President

\_\_\_\_\_  
Treasurer