

PREBLE SHAWNEE LOCAL SCHOOL DISTRICT

124 Bloomfield Street

Camden, Ohio 45311

Minutes

January 9, 2014

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PREBLE SHAWNEE LOCAL SCHOOL DISTRICT  
124 Bloomfield Street  
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The Preble Shawnee Board of Education was called to order for a regular meeting on Thursday, January 9, 2014 at the Board of Education Office.

ITEM 2014-01 Roll Call

At 7:00 p.m., Mrs. Strickland, President Pro Tem called the meeting to order.

Present: Mr. Biggs, Dr. Crumbaker, Mrs. Strickland, Mrs. Turpin, Mr. Willis  
Absent: None

ITEM 2014-02 Pledge of Allegiance

Mrs. Strickland led the audience in the pledge of allegiance.

**ORGANIZATIONAL MEETING ITEMS**

ITEM 2014-03 Oath of Office to Newly Elected Board Members

Mrs. Hansel administered the oath of office to newly elected board members Charles Biggs, Candace Turpin and Terry Willis.

ITEM 2014-04 Nomination and Election of Board President

Mr. Biggs nominated Mrs. Strickland for the position of Board President, Mr. Willis expressed a desire to nominate Mr. Biggs but Mr. Biggs declined. Mr. Biggs moved to close nominations and Mr. Willis seconded.

Aye: Mr. Biggs, Mr. Willis, Dr. Crumbaker, Mrs. Strickland, Mrs. Turpin  
Nay: None  
Motion Carried 5-0

Mrs. Strickland declared herself Board President.

ITEM 2014-05 Nomination and Election of Board Vice President

Mr. Biggs nominated Dr. Crumbaker. Mr. Willis moved to close nominations, Mr. Biggs seconded.

Aye: Mr. Willis, Mr. Biggs, Mrs. Strickland, Mrs. Turpin  
Nay: None  
Abstain: Dr. Crumbaker  
Motion Carried 4-0-1

Mrs. Strickland declared Dr. Crumbaker Board Vice President.

ITEM 2014-06 Oath of Office for President and Vice President

Mrs. Hansel administered the oath of office to Mrs. Strickland, President and Dr. Crumbaker, Vice-President.

ITEM 2014-07 Appointment of Board Members to the following committees for 2014:

The Board agreed to the following committee assignments for the calendar year 2014:

Mrs. Strickland is appointed as Legislative Liaison  
Mr. Willis is appointed as Athletic Booster Rep.  
Mr. Biggs is appointed as Athletic Booster Rep.  
Mrs. Turpin is appointed as Athletic Council Rep.  
Dr. Crumbaker is appointed as Athletic Council Rep.  
Dr. Crumbaker is appointed as Finance Committee Rep.  
Mr. Biggs is appointed as Finance Committee Rep.  
Mrs. Strickland is appointed as Continuous Improvement Plan Rep.  
Mr. Willis is appointed as Music Booster Rep.  
Mrs. Strickland is appointed as Bldg. & Grounds - W. Elkton Rep.  
Dr. Crumbaker is appointed as Bldg. & Grounds. W. Elkton Rep.  
Mr. Turpin is appointed as Bldg. & Grounds - Camden Rep.  
Mr. Biggs is appointed as Bldg. & Grounds - Camden Rep.  
Mrs. Strickland is appointed as Bldg. & Grounds - High School Rep.  
Dr. Crumbaker is appointed as Bldg. & Grounds - High School Rep.  
Mr. Willis is appointed as Negotiating Team Rep (OAPSE)  
Mrs. Turpin is appointed as Negotiating Team Rep (OAPSE)  
Mr. Biggs is appointed as Negotiating Team Rep (PSLEA)  
Dr. Crumbaker is appointed as Negotiating Team Rep (PSLEA)  
Mr. Biggs is appointed as Voc. Ag. Adv. Committee Rep.  
Mrs. Strickland is appointed as Voc. Ag. Adv. Committee Rep.  
Mrs. Strickland is appointed as Technology Rep.  
Mrs. Turpin is appointed as Technology Rep.  
Mr. Willis is appointed as Student Achievement Liaison Rep.  
Mrs. Strickland is appointed to the Sick Leave Bank Committee  
Mr. Willis is appointed to the Wellness Committee  
Mrs. Turpin is appointed to the Wellness Committee

ITEM 2014-08 Approval of Organizational Resolutions and Actions

Mrs. Turpin moved and Mr. Biggs seconded the motion to approve the following items as recommended by the Treasurer:

- A. Resolution for Waiver of Reading Minutes  
It is recommended that in accordance with ORC Section 3313.26 the Board waive the reading of minutes from previous meetings.

B. Resolution for Renewal of Legal Services

It is recommended that the Board designate the law firm of Bricker and Eckler, LLP as the Board's general legal counsel for 2014.

ITEM 2014-09 Resolution Adopting Treasurer's Standing Authorizations

To enable the treasurer to carry out necessary district duties involving operations, finances and purchasing, it is recommended that the Board adopt the following standing authorizations for the calendar year 2014:

A. Resolution Establishing Service Fund for Board of Education Members

It is recommended that the Board establish a service fund beginning July 1, 2014, in the amount of 7,500 for fiscal year 2014 pursuant to ORC 3315.15. The maximum contribution is \$20,000 and we budgeted \$7,500 for fiscal year 2014.

B. Advances on Tax Settlements

The treasurer is hereby authorized to secure advance payments from the County Auditor of Preble, Montgomery and Butler Counties when funds from property taxes are available and payable to the school district.

C. Investments of Interim and Inactive Funds

The treasurer is hereby authorized to invest interim and inactive funds in permissible investments pursuant to ORC Section 135.14, ORC Section 135.13 and H.B. 384. Interest earned from the balances in the trust, endowment, permanent improvement funds and federal funds as required will be deposited into those funds. All others will be deposited in the general fund.

D. Appropriation Modifications

The treasurer is hereby authorized to make appropriation modifications between fund accounts with these modifications being reported to the Board at its next succeeding regular meeting.

E. Payment of Bills

The treasurer is authorized to pay all bills within the limit of the appropriation resolution as bills are received and when merchandise has been certified as received in good condition by the superintendent or his/her designee.

F. Advancement of Funds

The treasurer is authorized to use General Fund Account #001-7420-922 to advance monies from the General Fund to other funds in anticipation of future receipts. When the anticipated money has been received, the advance will be returned to the General Fund.

G. Use of and Establishing Limits on Blanket Purchase Orders

The treasurer is hereby authorized to use blanket purchase orders, provided that no such purchase order shall be in an amount in excess of \$10,000 and no such blanket purchase order shall extend beyond the end of the fiscal year. Super blanket purchase orders are not subject to the \$10,000 limitation.

ITEM 2014-10 Approval of Superintendent's Standing Authorizations

To enable the superintendent to carry out necessary district duties involving operations, finances and purchasing, it is recommended that the Board adopt the following standing authorizations for the calendar year 2014:

A. Approval of Professional Meetings

The superintendent is hereby authorized to approve employee professional meeting expenses as appropriate within budget appropriations, and consistent with the provisions of the PSLEA and OAPSE Negotiated Agreements.

B. Approval of Leaves of Absence

The superintendent is hereby authorized to approve employee leaves of absence as appropriate, and consistent with the provisions of the PSLEA and OAPSE Negotiated Agreements.

C. Designation of School District's Purchasing Agent

The superintendent is hereby authorized to serve as the purchasing agent for the 2014 calendar year.

D. Employment of Temporary Personnel

The superintendent is hereby authorized to employ such temporary personnel as is needed for special situations to insure safety, security, protection of district property, and the orderly operation of the school district.

E. Approval of Board's Designee for Appeals of Student Suspensions

The superintendent is hereby authorized to be the Board's designee for appeals of student suspensions.

F. Approval of Tuition Waivers for Students for Reasons Specified in the Ohio Revised Code

The superintendent is hereby authorized to approve, as appropriate, for the Board of Education, waivers of tuition for students for the permissive and required reasons specified in the Ohio Revised Code.

G. Approval of Authorization of Student Overnight Trips

The superintendent is hereby authorized to approve District sponsored trips which are planned to keep students out of the District overnight or longer or require six (6) buses or more in accordance with Board Policy 2340.

H. Approval of Bus Routes and Bus Stops

The superintendent is hereby authorized to approve bus routes and bus stops in accordance with Board Policy 8600.

I. Approval of Authorization to Revise/Amend Existing Job Descriptions

The superintendent is hereby authorized to approve the revision/amendment of existing job descriptions when necessary.

Aye: Mrs. Turpin, Mr. Biggs, Dr. Crumbaker, Mrs. Strickland, Mr. Willis

Nay: None

Motion Carried 5-0

**REGULAR BOARD MEETING ITEMS**

ITEM 2014-11 Approval of Agenda

Mr. Biggs moved and Mrs. Turpin seconded the motion that the Board approve the agenda as amended

Aye: Mr. Biggs, Mrs. Turpin, Dr. Crumbaker, Mrs. Strickland, Mr. Willis

Nay: None

Motion carried 5-0

ITEM 2014-12 Welcome to Visitors and Public Participation

None

ITEM 2014-13 Report of Administrators

Mrs. Whitis informed the Board of recent activities at the Jr/Sr High School.  
Mr. Morton commented on recent activities at West Elkton Intermediate School.  
Mrs. Campbell updated the Board on activities at Camden Primary School  
Mrs. Taulbee updated the Board on alternate assessment training.

It was moved by Mr. Biggs and seconded by Mr. Willis that the Board approve the following items presented by the Treasurer:

ITEM 2014-14 Approval of Minutes

It is recommended that the Board approve the following minutes as presented:

November 21, 2013 Regular Meeting

ITEM 2014-15 Approval of Financial Reports

It is recommended that the Board approve the financial report for month ending November 30, 2013 and December 31, 2013.

ITEM 2014-16 Approval of Contract with Montgomery County ESC

It is recommended that the Board approve a contract with Montgomery County ESC for Assessment Services for fiscal year 2014 in the amount of \$4,625.03.

ITEM 2014-17 Approval Board Meeting Dates for 2014

It is recommended that the Board approve the following dates for regular board meetings for the calendar year 2014. All meetings begin at 7:00 p.m. unless noted.

January 9, 2014 – Organizational & Regular Monthly Meeting  
February 20, 2014 – Regular Monthly Meeting  
March 20, 2014 – Regular Monthly Meeting and Board Work Session at 8:00 a.m.  
April 17, 2014 – Regular Monthly Meeting  
May 15, 2014 – Regular Monthly Meeting  
June 26, 2014 – Regular Monthly Meeting  
August 14, 2014 – Regular Monthly Meeting  
September 18, 2014 – Regular Monthly Meeting  
October 16, 2014 – Regular Monthly Meeting  
November 20, 2014 – Regular Monthly Meeting

ITEM 2014-18 Approval of IRS Standard Mileage Rate

It is recommended that the Board approve the IRS Standard Mileage Rate of 56 cents per mile for reimbursement for all business travel beginning January 1, 2014.

Aye: Dr. Crumbaker, Mrs. Strickland, Mrs. Turpin  
Nay: Mr. Biggs, Mr. Willis  
Motion carried 3-2

It was moved by Mrs. Turpin and seconded by Mr. Willis that the Board approve the following item presented by the Treasurer:

ITEM 2014-19 Approval of OSBA Annual Membership

It is recommended that the Board renew their annual membership in the Ohio School Boards Association from January through December 2014 at a cost of \$4,657.00.

Aye: Mr. Biggs, Mrs. Strickland  
Nay: Mrs. Turpin, Mr. Willis, Dr. Crumbaker  
Motion failed 2-3

It was moved by Mrs. Turpin and seconded by Mr. Willis that the Board approve the following item presented by the Treasurer:

ITEM 2014-20 Approval of Contract with Stephen A. Pope & Associates

It is recommended that the Board approve the contract for professional services for the Tennis Courts Project with Stephen A. Pope & Associates. Design and construction will cost \$12,000 and construction administration will not exceed \$3,000. (See Attached)

Aye: Mrs. Turpin, Mr. Willis, Mr. Biggs, Mrs. Strickland  
Nay: Dr. Crumbaker  
Motion carried 4-1

ITEM 2014-21 Informational Items from the Treasurer

The Preble County Auditor has exempted all school districts in Preble County from filing a budget report (reference ORC 5705.281). The Treasurer will present all required documents to the County Auditor and the Preble County Budget Commission for review in lieu of a budget report including Preble Shawnee Local School District Five-Year Forecast, cash balances and debt schedule.

Mrs. Hansel informed the Board that the Village of Camden has passed a 1% income tax effective January 1, 2014. This district is required to withhold this tax from those employees who work in Camden.



Mr. Willis moved and Dr. Crumbaker seconded the motion to approve the following items presented by the Superintendent:

ITEM 2014-22 Approval of Certificated/Licensed Personnel Matters

A. Salary Amendment

It is recommended that the board approve the salary amendment for the following:

Employee Name	Position	Salary
Katie Zdesar	Reading Specialist	From B-3 to B-0

ITEM 2014-23 Approval of Classified Personnel Matters

- A. It is recommended that the board approve an employment contract for Anna Humeniuk as a Title one aide for 3.75 hours per day for two days per week effective January 6, 2014, for the remainder of the 2013-14 school year, contingent upon receipt of satisfactory BCI and FBI criminal record checks and a valid Ohio aide to student certificate/license.
- B. It is recommended that the board employ Cathy Hawkins as a Substitute Aide to Student paid only when working contingent upon receipt of satisfactory BCI and FBI criminal record checks effective 2013-14 school year.

ITEM 14-24 Approval of Supplemental Contract Matters

A. Employment

It is recommended that the Board approve one year supplemental contract employment for the following personnel effective 2013-14 school year contingent upon sufficient number of student participation, verification of experience and training, satisfactory criminal record checks, and completion of sports medicine clinic, concussion training and CPR training, if applicable.

Name	Position	Salary
Joe Leech	Varsity Baseball Coach	Salary: Step 0, Cat. 3
Atlanta Moore	7/8 Grade Track Coach	Salary: Step 5, Cat 6
Matt Hopkins	Site Manager/Ticket Taker	Salary: Miscellaneous Category
Brad Wright	Site Manager/Ticket Taker	Salary: Miscellaneous Category
Jacqueline Francis	Site Manager/Ticket Taker	Salary: Miscellaneous Category
Eric Kennel	FFA Volunteer	Non-Compensation

ITEM 2014-25 Approval of Board Policy Adoption

It is recommended that the board adopt the following new/revised board policies:

Number	Policy	Name	New	Revised
1220	Administration	Employment of Superintendent		x
1310	Administration	Employment of Treasurer		x
1520	Administration	Employment of Administrators		x
1630.01	Administration	FMLA Leave	x	
1662	Administration	Anti-Harassment	x	
2271	Program	Post-Secondary Enrollment Programs		x
2430	Program	District-Sponsored Clubs and Activities		x
2431	Program	Interscholastic Athletics		x
3120	Professional Staff	Employment of Professional Staff		x
3362	Professional Staff	Anti-Harassment		x
3430.01	Professional Staff	FMLA Leave		x
4430.01	Classified Staff	FMLA Leave		x
4362	Classified Staff	Anti-Harassment		x
5111	Students	Eligibility of Resident/Non-Resident Students		x
5310	Students	Health Services		x
5340	Students	Student Accidents		x
5513	Students	Care of School Property		x
5517	Students	Anti-Harassment		x
5517.01	Students	Bullying and Other Forms of Aggressive Behavior		x
5630.01	Students	Positive Behavior Intervention and Supports and Limited Use of Restraint and Seclusion	x	
6440	Finances	Cooperative Purchasing		x
7300	Property	Disposition of Real Property/Personal Property		x
8390	Operations	Animals on District Property	x	
8405	Operations	Environmental Health and Safety Issues		x
8510	Operations	Wellness		x
9160	Relations	Public Attendance at School Events		x
9270	Relations	Equivalent Education Outside the Schools (Home Schooling)		x
9700	Relations	Relations with Special Interest Groups		x

ITEM 2014-26 Approval of Participation in the TIPS/TAPS Purchasing Program

It is recommended that the Board approve participation in the Tips/Taps Purchasing Program as presented.

Aye: Mr. Willis, Dr. Crumbaker, Mr. Biggs, Mrs. Strickland, Mrs. Turpin

Nay: None

Motion carried 5-0

Mrs. Turpin moved and Mr. Biggs seconded the motion to approve the following item presented by the Superintendent:

ITEM 2014-27 Approval of Student Over-Night Trip

It is recommended that the board approve the six grade student over-night trip to Camp Campbell Gard on May 7, 8, & 9, 2014.

Aye: Mrs. Turpin, Mr. Biggs, Mrs. Strickland, Mr. Willis  
 Nay: Dr. Crumbaker  
 Motion carried 4-1

Mrs. Turpin moved and Mr. Willis seconded the motion to approve the following item presented by the Superintendent:

ITEM 2014-28 Approval of Professional Leave Requests

It is recommended that the board approve professional leave request as presented:

Date	Name	Place/Program	Cost	Sub
12/12/13	Dianna Whitis	OASSA/OAESA Dublin	\$170.00	No
01/13/14	Kayla Schwieterman	Alternative Assessment Dayton	\$135.00	Yes
02/6-7/14	John Oliver Layla Everett	Ohio Music Education Columbus	\$1000.00	Yes

Aye: Mrs. Turpin, Mr. Willis, Mr. Biggs, Mrs. Strickland  
 Nay: Dr. Crumbaker  
 Motion carried 4-1

ITEM 2014-29 Informational Items from the Superintendent

Mr. Ulrich updated the Board on the ODE letter regarding differentiated accountability noting that we are an independent support status district and the Jr. High school gym scoreboard.

ITEM 2014-30 Business for the Board

A. Old Business

Mrs. Strickland thanked Mrs. Hansel for securing the grant money for access safety measures. The all county board meeting is January 22. Mrs. Strickland asked for an update on the following projects: Playground equipment purchase, removal of ash trees, bleacher replacement, football field drainage, security cameras, high school door replacement and make up days.

B. New Business

Mr. Ulrich presented board policies for first reading. Mrs. Turpin would like the Athletic Director present at Board meetings. Mr. Willis is happy to be a member of the Board and is concerned about common curriculum and would like to discuss it at a future meeting.

C. Comments from Board Members

Mr. Biggs appreciates all staff, especially Mrs. Kennel and Mrs. Taulbee. Mrs. Turpin expressed concern regarding the cancellation of school and extra-curricular activities due to weather noting that she feels we sometimes cancel too early.

ITEM 2014-31 Adjournment

At 9:29 p.m. Mr. Biggs moved and Mr. Willis seconded the motion to adjourn the meeting.

Aye: Mr. Biggs, Mr. Willis, Dr. Crumbaker, Mrs. Strickland, Mrs. Turpin

Nay: None

Motion carried 5-0

The preceding is a true and correct recording of the proceedings of the Preble Shawnee Local School District Board of Education Regular Meeting held on January 9, 2014.

\_\_\_\_\_  
President

\_\_\_\_\_  
Treasurer