

PREBLE SHAWNEE LOCAL SCHOOL DISTRICT  
 124 Bloomfield Street  
 Camden, Ohio 45311

Minutes  
 January 10, 2008

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The Preble Shawnee Board of Education was called to order for its regular meeting on Thursday, January 10, 2008 at the Board of Education Office.

ITEM 08-01 Roll Call

At 7:01 p.m., Mr. Hamm, President Pro Tem called the meeting to order.

Present: Mr. Bridgeford, Mr. Forrer, Mr. Hamblin, Mr. Hamm, Mrs. Strickland  
Absent: None

ITEM 08-02 Pledge of Allegiance

Mr. Hamm led the audience in the pledge of allegiance.

ITEM 08-03 Oath of Office for Newly Elected Board Members

Mrs. Hansel, Treasurer administered the oath of office to newly elected board members Mr. Rodney Forrer and Mrs. Barbara Strickland.

**ORGANIZATIONAL MEETING ITEMS**

ITEM 08-04 Nomination and Election of Board President for 2008

Mr. Hamblin nominated Mr. Hamm for the position of Board President. Mr. Forrer moved, seconded by Mr. Hamblin to close the nominations.

Aye: Mr. Forrer, Mr. Hamblin, Mr. Bridgeford, Mr. Hamm, Mrs. Strickland

Nay: None

Mr. Hamm declared himself Board President.

ITEM 08-05 Nomination and Election of Board Vice President for 2008

Mr. Bridgeford nominated Mr. Hamblin. Mrs. Strickland nominated Mr. Forrer. With no further nominations, Mr. Bridgeford moved, seconded by Mrs. Strickland to close nominations.

Aye: Mr. Bridgeford, Mrs. Strickland, Mr. Forrer, Mr. Hamblin, Mr. Hamm

Nay: None

Mr. Hamm declared the nominations closed by a vote of 5-0.

Voting for Vice President was as follows:

Mr. Bridgeford voted for Mr. Hamblin  
 Mr. Forrer voted for Mr. Hamblin  
 Mr. Hamblin voted for Mr. Hamblin  
 Mr. Hamm voted for Mr. Hamblin  
 Mrs. Strickland voted for Mr. Hamblin

Mr. Hamm declared Mr. Hamblin as Vice President by a vote of 5-0.

ITEM 08-06 Oath of Office for President and Vice President

Mrs. Hansel administered the oath of office to Mr. Hamm, President and Mr. Hamblin, Vice-President.

ITEM 08-07 Appointment of Board Members to the following committees for 2008:

Mr. Hamblin moved and Mrs. Strickland seconded the motion to approve the appointment of Board Members to service on the following committees for the calendar year 2008:

Mr. Hamm is appointed as Legislative Liaison  
 Mr. Forrer is appointed as Athletic Booster Rep.  
 Mr. Bridgeford is appointed as Athletic Council Rep.  
 Mrs. Strickland is appointed as Finance Committee Rep.  
 Mr. Hamm is appointed as Finance Committee Rep  
 Mrs. Strickland is appointed as Continuous Improvement Plan Rep  
 Mr. Bridgeford is appointed as Music Booster Rep.  
 Mrs. Strickland is appointed as Community Ed. Rep.  
 Mrs. Strickland is appointed as Bldg. & Grounds - W. Elkton Rep.  
 Mr. Forrer is appointed as Bldg. & Grounds. W. Elkton Rep.  
 Mr. Hamblin is appointed as Bldg. & Grounds - Camden Rep.  
 Mr. Bridgeford is appointed as Bldg. & Grounds - Camden Rep.  
 Mr. Hamm is appointed as Bldg. & Grounds - High School Rep.  
 Mrs. Strickland is appointed as Bldg. & Grounds - High School Rep.  
 Mr. Hamm is appointed as Negotiating Team Rep (OAPSE)  
 Mr. Hamblin is appointed as Negotiating Team Rep (OAPSE)  
 Mr. Bridgeford is appointed as Negotiating Team Rep (PSLEA)  
 Mr. Forrer is appointed as Negotiating Team Rep (PSLEA)  
 Mr. Hamblin is appointed as Voc. Ag. Adv. Committee Rep.  
 Mr. Forrer is appointed as Voc. Ag. Adv. Committee Rep.  
 Mr. Hamblin is appointed as Technology Rep.  
 Mr. Hamblin is appointed as Student Achievement Liaison Rep

Aye: Mr. Hamblin, Mrs. Strickland, Mr. Bridgeford, Mr. Forrer, Mr. Hamm

Nay: None

Motion Carried 5-0.

ITEM 08-08 Approval of Organizational Resolutions and Actions

Mr. Bridgeford moved and Mr. Hamblin seconded the motion to approve the following items as recommended by the Treasurer:

A. Resolution Establishing Service Fund for Board of Education Members

It is recommended that the Board establish a service fund beginning July 1, 2008, in the amount of 7,500 for fiscal year 2009 pursuant to ORC 3315.15. The maximum contribution is \$20,000 and we budgeted \$7,500 for fiscal year 2008.

B. Resolution for Waiver of Reading Minutes

It is recommended that in accordance with ORC Section 3313.26 the Board waive the reading of minutes from previous meetings.

C. Resolution for Renewal of Legal Services

It is recommended that the Board designate the law firm of Ennis, Roberts, and Fischer as the Board's general legal counsel for 2008.

D. Resolution Adopting Treasurer's Standing Authorizations for the Calendar Year 2008

To enable the treasurer to carry out necessary district duties involving operations, finances and purchasing, it is recommended that the Board adopt the following standing authorizations for the calendar year 2008:

1. Advances on Tax Settlements

The treasurer is hereby authorized to secure advance payments from the County Auditor of Preble, Montgomery and Butler Counties when funds from property taxes are available and payable to the school district.

2. Investments of Interim and Inactive Funds

The treasurer is hereby authorized to invest interim and inactive funds in permissible investments pursuant to ORC Section 135.14, ORC Section 135.13 and H.B. 384. Interest earned from the balances in the trust, endowment, permanent improvement funds and federal funds as required will be deposited into those funds. All others will be deposited in the general fund.

3. Appropriation Modifications

The treasurer is hereby authorized to make appropriation modifications between fund accounts with these modifications being reported to the Board at its next succeeding regular meeting.

4. Payment of Bills

The treasurer is authorized to pay all bills within the limit of the appropriation resolution as bills are received and when merchandise has been certified as received in good condition by the superintendent or his/her designee.

5. Advancement of Funds

The treasurer is authorized to use General Fund Account #001-7420-922 to advance monies from the General Fund to other funds in anticipation of future receipts. When the anticipated money has been received, the advance will be returned to the General Fund.

6. Use of and Establishing Limits on Blanket Purchase Orders

The treasurer is hereby authorized to use blanket purchase orders, provided that no such purchase order shall be in an amount in excess of \$10,000 and no such blanket purchase order shall extend beyond the end of the fiscal year. Super blanket purchase orders are not subject to the \$10,000 limitation.

Aye: Mr. Bridgeford, Mr. Hamblin, Mr. Forrer, Mr. Hamm, Mrs. Strickland

Nay: None

Motion Carried 5-0

ITEM 08-09 Approval of Superintendent's Standing Authorizations

Mr. Hamblin moved and Mr. Bridgeford seconded the motion to approve the following items as presented by the Superintendent:

To enable the superintendent to carry out necessary district duties involving operations, finances and purchasing, it is recommended that the Board adopt the following standing authorizations for the calendar year 2008:

A. Approval of Professional Meetings

The superintendent is hereby authorized to approve employee professional meeting expenses as appropriate within budget appropriations, and consistent with the provisions of the PSLEA and OAPSE Negotiated Agreements.

B. Approval of Leaves of Absence

The superintendent is hereby authorized to approve employee leaves of absence as appropriate, and consistent with the provisions of the PSLEA and OAPSE Negotiated Agreements.

C. Designation of School District's Purchasing Agent

The superintendent is hereby authorized to serve as the purchasing agent for the 2008 calendar year.

D. Employment of Temporary Personnel

The superintendent is hereby authorized to employ such temporary personnel as is needed for special situations to insure safety, security, protection of district property, and the orderly operation of the school district.

E. Approval of Board's Designee for Appeals of Student Suspensions

The superintendent is hereby authorized to be the Board's designee for appeals of student suspensions.

F. Approval of Tuition Waivers for Students for Reasons Specified in the Ohio Revised Code

The superintendent is hereby authorized to approve, as appropriate, for the Board of Education, waivers of tuition for students for the permissive and required reasons specified in the Ohio Revised Code.

G. Approval of Authorization of Student Overnight Trips

The superintendent is hereby authorized to approve District sponsored trips which are planned to keep students out of the District overnight or longer or require six (6) buses or more in accordance with Board Policy 2340.

H. Approval of Bus Routes and Bus Stops

The superintendent is hereby authorized to approve bus routes and bus stops in accordance with Board Policy 8600.

I. Approval of Authorization of Revise/Amend Existing Job Descriptions

The superintendent is hereby authorized to approve the revision/amendment of existing job descriptions when necessary.

Aye: Mr. Hamblin, Mr. Bridgeford, Mr. Forrer, Mr. Hamm, Mrs. Strickland

Nay: None

Motion Carried 5-0

**REGULAR BOARD MEETING ITEMS****ITEM 08-10 Approval of Agenda**

Mr. Hamblin moved and Mr. Bridgeford seconded the motion that the Board approve the agenda as presented.

Aye: Mr. Hamblin, Mr. Bridgeford, Mr. Forrer, Mr. Hamm, Mrs. Strickland

Nay: None

Motion carried 5-0

**ITEM 08-11 Welcome to Visitors and Public Participation**

Mr. Mark Schlater, Chief Operating Officer of the Council on Rural Services made a presentation about the Early Learning Initiative (ELI) pre-school program that began this year in Camden Elementary School.

Mr. Hamm thanked Mr. Ulrich and Mr. Shockey for taking the lead with the ELI program.

**ITEM 08-12 Presentation of Administrators**

- Mrs. Whitis, Principal High School, Jr. High School updated the Board on activities at her school
- Mr. Shockey, Principal Camden Elementary commented on recent activities at Camden Elementary
- Mr. Powell, Principal West Elkton Elementary remarked about recent activities at West Elkton Elementary.
- Mr. Ulrich, Director of Operations updated the Board regarding the visit from the State diagnostic team
- Ms. Marik, Director of Technology commented on recent activities in the Technology Department
- Ms. Browning made comments regarding PSLEA

**ITEM 08-13 Approval of Treasurer's Report**

It was moved by Mr. Bridgeford and seconded by Mr. Hamblin that the Board approve the following items presented by the Treasurer:

A. Approval of Minutes

It is recommended that the Board approve the following minutes as presented:

December 20, 2007 Regular Meeting

B. Approval of Financial Report

It is recommended that the Board approve the monthly financial data as presented.

C. Approval of Letter of Arrangement with Auditor of State

It is recommended that the Board approve the letter of arrangement with the Auditor of State for the audit of the basic financial statements as of and for year ended June 30, 2007. It is expected that the fees for the audit should not exceed \$18,275.

D. Approval of Dates for Regular Board Meetings for the Calendar Year 2008

It is recommended that the Board approve the following dates for regular board meetings for the calendar year 2008. All meetings begin at 7:00 p.m. unless noted.

February 7, 2008 – Board Retreat – 8:00 a.m. Marcum Center-Miami University

Feb. 7, 2008 - Regular Monthly Meeting – Starting at approximately 2:00 p.m.

March 13, 2008 - Superintendent and Treasurer Evaluations – 6:00 p.m.

March 20, 2008 – Regular Monthly Meeting

April 17, 2008 – Regular Monthly Meeting

May 15, 2008 – Regular Monthly Meeting

June 26, 2008 – Regular Monthly Meeting

July 17, 2008 – Regular Monthly Meeting

August 21, 2008 – Regular Monthly Meeting

September 18, 2008 – Regular Monthly Meeting

October 16, 2008 – Regular Monthly Meeting

November 20, 2008 – Regular Monthly Meeting

December 18, 2008 – Regular Monthly Meeting

ITEM 08-14 Informational Items from the Treasurer

The Preble County Auditor has exempted all school districts in Preble County from filing a budget report (reference ORC 5705.281). The Treasurer will present all required documents to the County Auditor and the Preble County Budget Commission for review in lieu of a budget report including Preble Shawnee Local School district Five-Year Forecast, cash balances and debt schedule.

Aye: Mr. Bridgeford, Mr. Hamblin, Mr. Forrer, Mr. Hamm, Mrs. Strickland

Nay: None

The motion carried 5-0.



Mr. Hamblin moved and Mr. Bridgeford seconded the motion to approve the following items presented by the Superintendent:

ITEM 08-15 Certificated/Licensed Personnel

None

ITEM 08-16 Classified Personnel

- Substitute Employee  
Approve the employment of Darcy Powell, as a substitute Food Service Worker/Secretary pending certification of background check.

ITEM 08-17 Professional Leave Request

None

ITEM 08-18 Professional Development Request

None

Aye: Mr. Hamblin, Mr. Bridgeford, Mr. Forrer, Mr. Hamm, Mrs. Strickland

Nay: None

The motion carried 5-0.

ITEM 08-19 Informational Items from Superintendent

Mr. Robertson updated the Board regarding the contract status with the Preble County Educational Service Center. Mr. Robertson met with Mr. Paul Erslan (PCESC) and Mr. Frank DiPalma of the Montgomery County Educational Service Center. Mr. Erslan presented a new contract for services in the amount of \$160,000.

ITEM 08-20 Business for the Board

- Old Business: None
- New Business: None
- Discussion Items: None

ITEM 08-21 Board of Education Reports/Communications

None

ITEM 08-22 Comments from Board Members

None

ITEM 08-23 Future Board Events

February 7, 2008 – Board Retreat – 8:00 a.m. Marcum Center-Miami  
University  
Feb. 7, 2008 - Regular Monthly Meeting – Starting at approximately 2:00 p.m.  
March 13, 2008 - Superintendent and Treasurer Evaluations – 6:00 p.m.  
March 20, 2008 – Regular Monthly Meeting  
April 17, 2008 – Regular Monthly Meeting  
May 15, 2008 – Regular Monthly Meeting  
June 26, 2008 – Regular Monthly Meeting  
July 17, 2008 – Regular Monthly Meeting  
August 21, 2008 – Regular Monthly Meeting  
September 18, 2008 – Regular Monthly Meeting  
October 16, 2008 – Regular Monthly Meeting  
November 20, 2008 – Regular Monthly Meeting  
December 18, 2008 – Regular Monthly Meeting

ITEM 08-24 Adjournment

At 8:50 p.m., Mr. Forrer moved and Mr. Hamblin seconded the motion to adjourn the meeting.

Aye Mr. Forrer, Mr. Hamblin, Mr. Bridgeford, Mr. Hamm, Mrs. Strickland

Nay: None

The motion carried 5-0

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President

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Treasurer